

Board of Directors

Marsha Horton, Ph.D., President

Crystal Gillis, Vice President

Ayeda Silent, Treasurer

Robin Demby, Board Member

Dayna Cobb, Board Member

Lois Hobbs, Board Member

Charles S. McDowell Esq, Board Member

Ronald Pinkett, Board Member

Dara Savage, Board Member

Gwendolyn Scott-Jones, Ph.D., Board Member

Paige Chapman, Board Member

Sandra Spangler, Board Member

Juanita Wilson, Board Member

Jacob Roddy, Student Representative

Non-Voting

Nyia McCants, Recording Secretary

Non-Voting

Evelyn Edney, Ed.D., Charter Director

Ex Officio Board Member, Non-Voting

March 26, 2020

Dr. Susan Bunting
Secretary of Education
Townsend Building
Dover, DE 19901

Dear Dr. Bunting:

Below is the educational plan for the Early College High School at Delaware State University:

Start Date - Teachers: March 16, 2020
Students: March 18, 2020

End Date - Students: May 15, 2020
Teachers: May 21, 2020

Instructional Delivery

- ECHS staff has school from 8:00-3:30 each day.
- Teachers & Students keeping the regular ECHS school bell schedule with breakfast and lunch breaks at their normal times
- Teachers' planning periods are at their normal times
- All 9-12 Students are required to be in attendance via Zoom Videoconferencing.
 - Teachers must be able to see the students
 - Students must be actively participating in class.
- All work is submitted on Schoology as it always has been.
- Teachers and Students keep this schedule Monday through Friday (Since March 18 with no breaks).
- The teachers are following the curriculum set forth by the school and approved by DOE via charter and renewal process

Special Education Services

Students who are serviced by an Individual Education Plan or 504 Plan have continue to receive accommodations and/or services throughout this time period. Special education teachers, school counselors, and

dream BIG dreams

Para-educators have been providing services by doing the following (according to student's plan):

- Joining the virtual classrooms throughout the day
- Facilitating Math and ELA Class Connect sessions twice per week (Tuesday-Math, Thursday-ELA, 2:50p-3:30p)
- Conferencing with students individually via email, phone, Zoom, or Schoology
- Students needing speech services receive virtual speech services via Zoom
- Additionally if an annual review meeting has been scheduled or needs to be scheduled, the special education teacher or school counselor will contact parents/guardians to arrange the meeting via Zoom or phone conferencing. Documents will then be emailed to parents to review, sign, and return to school.

Communication

- Parents are provided updates regarding ECHS weekly via an online newsletter entitled, "Hornet Happenings"
 - Principal's Letter
 - Nurses Corner
 - Calendar Updates
 - Info on Covid-19: Resources, News updates, etc.
 - Parents also receive mid-week emails with updates as they are warranted
 - Zoom conferencing is made available for parent conferences with ECHS personnel
- Students are provided announcements daily by the teachers via Schoology
 - Zoom conferencing is made available for students
- ECHS Staff members receive the following communications:
 - Weekly online newsletter entitled, "Hornet Staffer"
 - Daily emails forwarded from DOE, Delaware Governor
 - Staff meetings via Zoom as needed

Time on Instruction

- The following were slated to be and will continue to be days off—April 10, April 13,
- April 24 will be a staff professional development day
- April 28 was a planned day off (due to the primary election, but it has changed to June) but will turn into a professional development day for staff training on how to complete the ECHS Capstone Presentations for Juniors and Seniors (Graduation Requirement)
- Delaware State University is finished on May 8, the last day of finals.
- ECHS students taking DSU classes will be finished with DSU classes that day, but will continue to take required ECHS classes

dream BIG dreams

- From the attendance survey approved by the ECHS Board of Directors in April 2019 and the Department of Education, 1157 hours have been built into the ECHS system.
 - The students have missed two days on March 16-17, 2020 and will miss April 24, 2020
 - The students will have 1136 hours at the end of the school year and be finished on May 15, the original date in the approved calendar.

Should you have any questions, please feel free to contact me at (302) 857-3510 or evelyn.edney@echs.k12.de.us.

Sincerely,



Evelyn Edney, E.D.
School Leader, Early College High School

dream BIG dreams