



Early College High School
Delaware State University

Board of Directors
Marsha Horton, PhD
Board President

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Board of Directors
Minutes of Meeting

Regular Monthly Board Meeting	
2.25.2016	5:15 pm
	ECHS
Facilitator	Marsha Horton, ECHS Board Chairperson
Note taker	Robert Martin, Board Member (recording secretary was absent)
Board Member Attendees	Charles McDowell, Lois Hobbs, Bob Dayton, Marsha Horton, John Austin, Bob Martin, Danielle Watson, Lue-Ann DeCastro (A quorum was present for the meeting.)
Board Members Absent	Rebecca Fox-Lykens, Teresa Hardee, Joan Engel, Evelyn Edney (School Leader, Ex-Officio Non-voting member)
Other Attendees	Teresa Gerchman Innovative Schools- CMO Denese Lindsey – Finance Office DSU
Approval of Agenda	Motion to approve agenda- Lois Hobbs 2nd – Lue-Ann DeCastro Motion carried.
Approval of Meeting Minutes	Motion to approve Minutes of January. 28, 2016 – Bob Dayton 2nd – Lois Hobbs Motion carried.
Public Comment	
3 minutes per	
Comments	None
Executive Committee	
	Marsha Horton, Chairperson
Comments	No Report
Personnel Committee/ Chairman’s Report	
	Marsh Horton, ECHS Board Chairperson and Personnel Committee Chairman
Comments	No Report.
Finance/Facilities (F/F) Committee Report	
	Teresa Hardee, F/F Chairperson (Denese Lindsey gave the report)

Comments	<ul style="list-style-type: none"> - Packet included. - New proposed budget based on final enrollment. 3.471 million – new projections = 3.616 million. - Preliminary expenditure based on trending. - Board was asked to review and approve. <p>Motion to approve budget – Charlie McDowell 2nd – Lois Hobbs Motion carried.</p> <p>Facilities: Jakes Hayman report: 2/14 – busted sprinkler pipe (due to freezing), HVAC not working, flooded area (school cancelled for one day). Repaired and cleaned up on 2/15 Roof leaks (2) addressed by the contractor on 2/25 (rain day will be final test)</p> <p>J.D. Planning and Construction Director Report: <ul style="list-style-type: none"> - implemented an air quality system. - monitor building conditions from main campus. - no evacuation and no safety threat on the ECHS side. </p> <p>Dr. Horton reported: <ul style="list-style-type: none"> - adding additional grades 7-8 (or 6-8). - increasing the cap. </p> <p>Proposal: Task Force/Sub-Committee to prepare a Proposal. Members = LueAnn DeCastro, Bob Dayton, Evelyn Edney (J.D. would serve as consultant)</p>
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Nominating Committee

Lois Hobbs, Chairperson

Stephanie Wright's position to be filled
Dr. Hardee resigned – recommended Denese Lindsay as replacement
Parent – Danielle is working on this.
Student – Evelyn is working on this.

Dr. Horton issues appointment to Denese.

Motion to approve Denese as Dr. Hardee's replacement –Lois Hobbs
2nd – Charles McDowell
Motion carried.

Dr. Horton indicated there should be a timeline for nominating committee to fill positions.

Marketing Committee

Rebecca Fox-Lykens, Chairperson

Comments No report at this time.

Academic Affairs Committee

Bob Martin, Chairperson

Comments

- A power point was created by Evelyn Edney and Tom Forbes and will be reviewed by Rebecca and Tom before forwarding to Dr. Horton.
- Collaborative projects will take place during summer.
- 2 subject areas with 2 teachers Math/Social Studies and Science/English (assistance was provided by Wendy Brennan from Ed Works). All students in Summer Bridge will complete the projects.

Audit Committee

Charles McDowell, Chairperson

Comments

Annual IRS was completed and filed (will be posted).

School Leader Report

Teresa Gerchman on behalf of Evelyn Edney, School Leader

Comments	Lottery was held – 199 applicants. No 11 th grade applications. Dr. Edney provided a written board report. See “School Leader Update”.
Charter Management Company Report	
	Representative - Teresa Gerchman Innovative Schools
Comments	CMO report was distributed. Monthly monitoring report. Kizzie returned on Wednesday and Janice will be leaving on Friday. There was a question about website compliance and some things not being posted. Teresa indicated that all was posted (minutes or January were not there and not approved). Teresa provided a brief overview of her monthly report.
Parent Association Report	
	Danielle Watson, Chairperson
Comments	Move from PSA to PTO. This is an election year Danielle spoke to parents at the Lottery about life at ECHS. Danielle indicated that parents need to help with child’s education. A parent question – “How do parents know how things are going with students in college courses. Teresa: Mike Roscoe meets with all students and reaches out to parents. Lois: Can Evelyn do a letter to parents? Teresa: Communicate to parents – Inspire Scholarship is now for 6 semesters (previously 4).
Teacher Report	
	Lue-Ann DeCastro, Chairperson
Comments	No Report.
Executive Session	
Comments	None
<p>IV. BUDGET ITEMS: None</p> <p>V. DISCUSSION/ACTION ITEMS: None</p> <p>VI. OLD BUSINESS:</p> <p>Dr. Horton suggested waiting for recommendations from the task force re: earlier grades for ECHS.</p> <p>Professional Development for Board members. 2014 – DANA Level 1 training developed, not executed, wait until transition has settled.</p> <p>Dr. Horton recommended waiting 2 months and decide about the previous plan.</p> <p>Charles provided an overview and benefits of the training with costs.</p> <p>Motion to proceed with Mapping training by April/May/June 2016 – Marsha Horton 2nd – Lois Hobbs Motion carried. Will replace Board meeting (food will be provided).</p> <p>VII. APPEALS AND REVIEWS: None</p> <p>VIII. EXECUTIVE SESSION: No</p>	

VIV. ANNOUNCEMENTS AND INFORMATION ITEMS:

Black History Month

Madam Chair did a great job of managing the meeting

Motion to Adjourn meeting – Bob Dayton

2nd – Lois Hobbs

Meeting adjourned at 6:20 pm!!!

Minutes submitted by – Bob Martin