



Early College High School
Delaware State University

Board of Directors
Marsha Horton, PhD
Board President

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Board of Directors
Minutes of Meeting

Regular Monthly Board Meeting		
4.28.2016	5:15 pm	ECHS
Facilitator	Marsha Horton, ECHS Board Chairperson	
Note taker	Rebecca Fox-Lykens, Board Secretary	
Board Members Present	Marsha Horton, Rebecca Fox-Lykens, Denese Lindsey, Charles McDowell, Bob Dayton, John Austin, Bob Martin, Danielle Watson, Lue-Ann DeCastro, Evelyn Edney (School Leader, Ex-Officio, Non-Voting member) (A quorum was present for the meeting.)	
Board Members Absent	Lois Hobbs and Joan Engel	
Other Attendees	Teresa Gerchman Innovative Schools- CMO	
Approval of Agenda	Motion to add Executive Session and Grade Discussion to agenda- Marsha Horton 2nd – Bob Martin Motion carried.	
Approval of Meeting Minutes	Motion to approve Minutes of February 25, 2016 with one correction – Bob Dayton 2nd – John Austin Motion carried.	
Public Comment		
3 minutes per		
Comments	David Anderson – parent of ECHS student, made comments regarding the changing of college grades. College grades are being converted from As to Bs and Cs to Ds, etc. This has resulted in lower GPAs for high school students. Renee Bowen – parent of ECHS student, made comments about the changing of college grades. She doesn't understand how ECHS students are earning As and Bs in college courses but ECHS is changing the grade to Cs and Ds. This is affecting ECHS students' GPAs.	
Executive Committee		
	Marsha Horton, Chairperson	
Comments	Committee met on March 30. Items discussed: <ul style="list-style-type: none"> • Board membership and committee assignments • DANA training for Board • ECHS Expansion Taskforce • MOU with DSU Minutes from committee meeting are available upon request. DANA training will be held at our next regularly scheduled meeting of May 26, 2016 beginning at 3:30 pm. Committees that usually meet before the Board meeting need to reschedule their meetings. Training will be until 7:30 pm, dinner will be served. Expansion Taskforce is Denese Lindsey, Bob martin, LuAnn DeCastro, Evelyn Edney. MOU between DSU and ECHS will be sent out to Board with changes suggested. Board committees will be updated and distributed to Board.	

Personnel Committee/ Chairman's Report	
	Marsh Horton, ECHS Board Chairperson and Personnel Committee Chairman
Comments	Executive Session will be held to discuss Personnel Matters pursuant to FOIA at the close of this meeting.
Finance/Facilities (F/F) Committee Report	
	Denes Lindsey , F/F Chairperson
Comments	Financial Report and Narrative distributed see attachment.
Nominating Committee	
Charles McDowell gave report in place of Lois Hobbs, Chairperson	
We will be replacing Stephanie Wright hose term has expired. Bob Dayton, Charles McDowell, LuAnn Decastro and Danielle Watson have been reappointment; their terms now expire in 2018. Motion to approve a 15 member Board – Charlie McDowell 2 nd – John Austin Motion carried Motion to approve Kimberly King and Juanita Wilson as new board members – Marsha Horton 2 nd – Bob Martin Motion carried A Resolution from Sole Member, Harry Williams will be requested by the Nominating Committee for new board members.	
Marketing Committee	
	Rebecca Fox-Lykens, Chairperson
Comments	No report at this time.
Academic Affairs Committee	
	Bob Martin, Chairperson
Comments	Information regarding summer bridge was discussed. School Leader will bring Academic Calendar to Board for approval during her report at this meeting. Summer college classes will be Lifetime Fitness and Wellness and microcomputer Applications. During summer bridge students will again take college placement tests for Math and English.
Audit Committee	
	Charles McDowell, Chairperson
Comments	No Report
School Leader Report	
	Evelyn Edney, School Leader
Comments	See School Leader Report attached. Dr. Edney announced the Hornets Award Ceremony, she invited all Board Members May 11 at 6 pm at ECHS. See invite letter attached. Dr. Edney reviewed the enrollment numbers with the Board and reviewed the time schedule, days and class periods of Summer Bridge. Summer Bridge is only for 9 and 10 graders. Dr. Edney distributed the grading scale that is being used at ECHS and explained why the college grades were being converted. The Board was not aware of the new grading scale and asked Dr. Edney to please correct the grades and that whatever the college grade was that students earned should be what is reflected on the high school transcript. She reported that they have already started to do that and that all grades will be converted back to the original grade issued by the University. Dr. Fox Lykens asked how the high school knew what the A or B was as far as a percentage grade that the University issued. Dr. Edney stated that Mr. Roscoe asks the students to log into Blackboard and he can see the percentage grade, this is how the ECHS is able to convert the grades to the high school scale. Dr. Fox-Lykens stated that not all faculty use Blackboard and that they should look in Banner for the grade not Blackboard. Banner only reports a letter grade, so if the University issued an A in Banner then it should be an A at ECHS. Dr. Edney agreed and said they would correct the issue. Dr. Edney stated that ESchool can be programmed to just accept letter grades. Motion to approve the 2016-17 Academic calendar as presented – Bob Martin

	<p>2nd – Charlie McDowell Motion approved. Dr. Edney distributed a Pro and Con (attached) list developed by the Expansion Taskforce. Dr. Horton asked that the list include narrative that explains the rationale for each item on the list, she asked that it include appropriate research studies and data. A timeline for the expansion was also distributed (see attachment).</p>
Charter Management Company Report	
	Representative - Teresa Gerchman Innovative Schools
Comments	CMO report was distributed and discussed, see attachment.
Parent Association Report	
	Danielle Watson, Chairperson
Comments	Danielle reported that parents were questioning the conversion of college grades to high school scale.
Teacher Report	
	Lue-Ann DeCastro, Chairperson
Comments	Ms. DeCastro invited the Board to visit her class within the next two weeks, students will be doing presenting various creative art projects. She read a poem that one of the students write as an example of the outstanding work being done.
Executive Session	
Comments	<p>Motion to go into Executive Session to discuss personnel matters– Marsha’ Horton 2nd – Charlie McDowell Executive Session began at 6:59 Dr. Edney and LuAnn DeCastro did not attend Executive Session Motion to end Executive Session – Bob Martin 2nd – Denese Lindsey Executive Session and Board meeting Adjourned at 7:17 pm.</p>
Minutes submitted by – Rebecca Fox-Lykens, Board Secretary	

 CMO Board Report,
 CMO BOARD
 Finance Narrative
 Finance Report
 School Leader

Monthly Monitoring RREPORT 04282016.d
Report March 2016.d
March 2016.pdf
Report April 2016.pdf


Board Documents
from 4.28.2016 Meet

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