



Early College High School
Delaware State University

Board of Directors
Marsha Horton, PhD
Board President

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Board of Directors
Minutes of Meeting

| Regular Monthly Board Meeting | | |
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| 11.10.2016 | 5:22 pm | ECHS |
| Facilitator | Marsha Horton, ECHS Board Chairperson | |
| Note | Rebecca Fox-Lykens, Board Secretary | |
| Board Members Present | Marsha Horton, Rebecca Fox-Lykens, Charles McDowell, Lois Hobbs, Juanita Wilson, John Austin, Bob Martin, Kimberly King, LuAnn DeCastro, Ronald Pinkett, Evelyn Edney (School Leader, Ex-Officio, Non-Voting member) | |
| Board Members Absent | Denese Lindsey, Bob Dayton, Danielle Watson | |
| Other Attendees | Teresa Gerchman- Innovative Schools- CMO, | |
| Approval of Agenda | Motion to Change the Executive Committee to end of Agenda and add proposed slate of new officers and Board members – Charles McDowell 2 nd – Ron Pinkett Motion carried. | |
| Approval of Meeting Minutes | Motion to approve Minutes of September 22, 2016 – Bob Martin 2 nd – Denese Lindsey Minutes approved. | |
| Public Comment | | |
| 3 minutes per | | |
| Comments | Jeannie Anderson – Asked who is the point of contact if a high school student is having trouble with a college professor. She stated that she did not know whether to contact the college or the high school. She remarked about a Calculus II professor who told the students that he hopes they can teach themselves, etc. | |
| Executive Committee | | |
| | Marsha Horton, Chairperson | |
| Comments | New Board member Ronald Pinkett was introduced to the Board. | |
| Audit Committee | | |
| | Charles McDowell, Chairperson | |
| | Audit report has been submitted. Web finance report distributed. Motion to post web financial report on ECHS website – Charles McDowell 2 nd – Lois Hobbs Motion carried. | |
| Personnel Committee | | |
| | John Austin, Chairperson | |
| Comments | Committee will meet next Friday to determine School Leader's bonus status and review sick leave proposal. Will report outcome at next meeting. | |
| Finance/Facilities (F/F) Committee Report | | |

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| | Denes Lindsey , F/F Chairperson |
| Comments | See report under Audit Committee. Denese Lindsey was not in attendance, no other reporting occurred. |
| Nominating Committee | |
| | Lois Hobbs, Chairperson |
| | <p>Lois Hobbs gave an update on those members whose terms expire in 2016: John Austin is resigning Marsha Horton has been reappointed Denese Lindsey will remain on Board LuAnn DeCastro has been elected to serve another year as the teacher representative.</p> <p>New Chairperson of Personnel Committee will be Juanita Wilson</p> <p>Rebecca Fox-Lykens will be new Vice President and Kimberley King will be new Secretary.</p> <p>Proposing new board member Brionna Denby – background in law.</p> <p>Motion to ask President Williams for appointment letters for Marsha Horton, Denese Lindsey and Brionna Denby – Lois Hobbs 2nd – Juanita Wilson Motion carried.</p> |
| Marketing Committee | |
| | Rebecca Fox-Lykens, Chairperson |
| Comments | No report at this time. |
| Academic Affairs Committee | |
| | Bob Martin, Chairperson |
| Comments | <p>Committee has decided to accept weighted grade proposal. Motion to accept weighted grade of 1.07 weight for any college course – Bob Martin 2nd – Kimberley King Motion carried.</p> <p>Motion to make weighted grade retroactive to fall of 2014 for currently enrolled students, ONLY. – Bob Martin 2nd – Ronald Pinkett Motion Carried.</p> <p>Weighted grading for fall 2016 will be completed by Dec. 16.</p> <p>Committee is continuing their work on the program of study. Committee is discussing the matriculation of seniors next year into full-time DSU students. Also discussing spacing issues on college campus for next year when ECHS will have juniors and seniors enrolled in college classes. full-time</p> <p>Discussion about enrolling students and number of applications needed to reach target enrollment.</p> |
| School Leader Report | |
| | Evelyn Edney, School Leader |
| Comments | Dr. Edney reviewed her report sent to Board members. Actively recruiting for next year. |
| Charter Management Company Report | |
| | Representative - Teresa Gerchman Innovative Schools |
| Comments | New format for CMO report was distributed. Aligned with Performance Frameworks. Format was reviewed and discussed. |
| Parent Association Report | |
| | Danielle Watson, Chairperson |
| Comments | No Report |
| Teacher Report | |

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| | Lue-Ann DeCastro, Chairperson |
| Comments | No written report. Thank school leader for an excellent work atmosphere. |
| Executive Session | |
| Comments | <p>Motion for Executive Session to discuss Contractual Issue pursuant to FOIA – Marsha Horton 2nd – Rebecca Fox-Lykens Executive session – Began 7:18 p.m.</p> <p>Motion to dismiss Executive Session – Charles McDowell 2nd – Lois Hobbs Executive session- End time 7: 29 p.m.</p> <p>Returned to Open Session 7:35 P.M. Motion to ammend CMO contract removing HR and financial services. – Charles McDowell 2nd – Ron Pinkett Motion carried.</p> <p>Contract proposal from Neely and Spence Financial Counsultants distributed to Board,. Motion to sign contract with Neely and Spence - Charles McDowell 2nd – Lois Hobbs Motion carried</p> |
| <p>OLD BUSINESS: Board Policy Manual – FOIA and FERPE delegated to Evelyn and Rebecca for completion and posting to ECHS website.</p> | |
| <p>Announcements: Next Board meeting will be on December 15 Motion to adjourn – Lois Hobbs 2nd – Kimberly King Meeting adjourned at 7:32 pm.</p> | |
| Minutes submitted by – Rebecca Fox-Lykens, Board Secretary | |