### Board of Directors
#### Minutes of Meeting

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<th>Meeting Details</th>
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<td>3.26.2015</td>
<td>5:31 pm</td>
<td>ECHS</td>
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**Facilitator:** Dr. Alton Thompson, Provost

**Note taker:** Nikeia Thompson, ECHS Administrative Assistant

**Board Member Attendees:** Alton Thompson, Teresa Hardee, Marsha Horton, John N. Austin, Lois Hobbs, Charles S. McDowell, Stephanie Wright, Robert Martin, Robert Dayton, Grace Parfitt, Judi L. Coffield (School Leader, Ex-Officio Non-voting member)

**Board Members Absent:** Rebecca Fox-Lykins, Danielle Watson, Joan Engle

**Other Attendees:** Riccardo Stoeckicht (CMO Rep), Anissa Morgan (ECHS parent)

**Approval of Agenda**
- Motion to add academic affair to the agenda
  - Motion: Charles McDowell
  - 2nd – Lois Hobbs
  - Motion carried.

**Approval of Meeting Minutes**
- Motion to approve minutes
  - Motion: Lois Hobbs
  - 2nd – Grace Parfitt

**Public Comment**
- 3 minutes per speaker: NONE
  - Comments: No one present for Public Comment

**Executive Committee**
- Begin 5:34 pm
  - Alton Thompson

**Comments**
- The DSU BOT Trustees are very supportive of the ECHS in that it fits with the University’s mission and is included in the University’s strategic plan as a KPI. They are very aware of the challenges that ECHS encountered during the first year and have formed a small task force to look at the financial viability and sustainability of the ECHS.
- The Department of Education has approved the major modifications to our charter: (1) eliminating the preference in student admissions for students who have a specific interest in the school’s educational philosophy and focus; and (2) elimination of the preference in student admission for students who are children of school’s founders. Now, the ECHS can receive the DOE non-SEA (State Educational Agencies) grant of $600K for continued program design and implementation.
- The 501c3 exemption has been approved by the IRS.
- The Citizens Budget Oversight Committee Selection Committee has been formed to establish the Citizens Budget Oversight Committee (CBOC), and will complete its work next week. The CBOC will be a separate committee from our Finance and Facilities Committee and would meet quarterly, at the same time as the Finance and Facilities Committee.
- By our next meeting, the Executive Committee will make a recommendation about whether to continue the contract with IS. The decision has to be made on or around July 1, 2015. In the contract, it does state that the Board will offer an annual evaluation of IS’s performance on a semi-annual basis using an evaluation tool agreed upon by IS and the Board.
- By our next meeting, the Academic Affairs Committee will make a recommendation about establishing reasonable academic and disciplinary standards for continued enrollment in the ECHS.
- Delay the DANA training until the new school leader is in place, unless there are some objections from fellow board members.
Personnel Committee Report  
**Alton Thompson**

**Comments**
Reviewing school leader position. First round of interviews held on Friday, March 13, 2015. 4 candidates were interview. One candidate may be invited back for a second interview. Decision on new leader to be made by April 15, 2015. This leader will help recruit additional staff for next school year. A special meeting will be held for the top candidate(s) to interview with the entire Board.

Academic Affairs Committee  
**[Time allotted]** Dr. Judi Coffield

**Comments**
- **Summer Bridge**: Dr. Coffield discussed the suggested summer bridge courses and student schedule. Academic Affairs committee will review the development of the curriculum for Summer Bridge.
- **Area for improvement**: There is a lack of diagnostic testing to assess the academic ability of incoming freshman. The Academic Affairs committee will discuss this.
- **Academic Calendar**: discussed the proposed academic calendar for the 2015-2016 school year. It is proposed that the school day start at 9:30 due to the busses not being able to have students here by 9:00 am consistently.
- **For follow-up**: The Academic Affairs committee will discuss the teachers’ planning periods and teacher PD days.

Nominating Committee  
**[Time allotted]** Lois Hobbs, Committee Chairperson

**Comments**
No report

Finance and Facilities Committee (F/F Committee)  
**[Time allotted]** Teresa Hardee, Chairperson

**Comments**
Action items:
1. FY 2015 Budget approved at March 26, 2015, CBOC meeting. 
   - Motion to approve FY 2015 budget (Teresa Hardee), 2nd Charles McDowell. Motion carried.
2. January Financial Report – CBOC voted that the January 31 report be approved
3. Approved the February financial report
4. Technology – approved technology vendor Omni Maven from April 1 – June

Marketing Committee & School Leader Report  
**[Time allotted]** Dr. Judi Coffield

**Comments**
Several strategies are in place to recruit new students. There is a need to purchase more give-away materials for recruitment. The ECHS held a lottery to invite new students. ECHS is posting more frequently on Facebook to support recruitment efforts. Student and parent satisfaction level is rising. ECHS only needs 4 more new students to reach its 80% enrollment goal. The Intent to Return documentation will be sent out the first week of May.

Charter Management Company Report  
**[Time allotted]** Riccardo Stoeckicht, CMO Rep

**Discussion**
A schedule is needed to create support for Summer Bridge. This will help ensure that the school’s needs are being met. If the work being done at ECHS is not scaffolding the needs of the school, the CMO needs feedback to redirect some of the work. Regarding business services, the current year budgets needs to be lined up and we need to begin looking at the 2016 school year and beyond as the school will be leveraged. A part of the charter school performance framework is looking at financial ratios and the financial viability of the school.

Executive Session  
**Begin 7:05 pm**

**Discussion**
- Motion to begin executive session
- **Motion – Bob Dayton**
- 2nd - Dr. Bob Martin

Additional Notes
ECHS Teacher Report – Grace Parfitt
Teachers were pleased with the addition of white boards to their classrooms. Teachers need more transparency with Summer Bridge operations. There is a significant increase in the number of students who made Honor Roll this semester – 75 total.