



**Board of Directors  
Minutes of Meeting**

Regular Monthly Board Meeting		
4.23.2015	5:31 pm	ECHS
Facilitator	Dr. Alton Thompson, Provost	
Note taker	Rebecca Fox-Lykens, ECHS Board Secretary	
Board Member Attendees	Alton Thompson, Teresa Hardee, Marsha Horton, Joan Engel, Lois Hobbs, Stephanie Wright (phone), Robert Martin, Robert Dayton, Grace Parfitt, Judi L. Coffield(School Leader, Ex-Officio Non-voting member)	
Board Members Absent	Charles McDowell, John Austin	
Other Attendees	Kizzie Smith, ECHS Operations Manager	
Approval of Agenda	Motion to amend agenda adding Chief of Police, Harry Downes Motion: Alton Thompson 2 <sup>nd</sup> – Bob Dayton Motion carried.	
Approval of Meeting Minutes	Motion to approve minutes Motion: Alton Thompson 2 <sup>nd</sup> – Lois Hobbs Motion Carried	
Public Comment		
3 minutes per speaker	NONE	
Comments	No one present for Public Comment	
Special Report		
	DSU Chief of Police, Harry Downes	
Comments	Chief Downes informed the Board regarding the DSU shooting on Saturday April 18 and the Bomb threat at ECHS on April 21. He commended the ECHS school leader and school personnel for handling the bomb threat very efficiently and with a minimal disruption to the school day. Danielle Watson commented that ECHS did a good job of communicating to ECHS parents and also commended the school's personnel for handling the bomb threat very competently.	
Personnel Committee/ Chairman's Report		
	Alton Thompson, BoD Chairman and Personnel Committee Chairman	
Comments	New school leader candidates will be discussed in Executive Session pursuant to FOIA, Personnel Matters. DANA training will be left up to new school leader. IS contract will be discussed by Executive Committee, first, then report to full board, contract is up July 1, 2015. Vita Pickrum from DSU will be invited to speak to the BoD regarding fund raising for ECHS. Academic Affairs Committee will be asked to draft standards for ECHS promoting students from one grade to the next.	
Finance/Facilities (F/F) Committee Report		

	Teresa Hardee, Chairperson
Comments	<p>Financial Report was distributed.  2015-16 budget is based on enrollment of 225 students, currently have 180.  Committee has drafted an RFP for an Auditing Firm.  Stipend versus 11 month contract for teachers.  Committee is discussing accommodations for additional students, finding 5 classrooms on campus is a possibility.  Bob Dayton commented that some schools use temporary modular units.  Committee has discovered from School Leader at East Side Charter school that we can get an exemption from having to use yellow school buses for transporting students between campus.</p>
<b>Nominating Committee</b>	
	Lois Hobbs, Chairperson
Comments	No report
<b>Marketing and Recruitment Committee</b>	
	Rebecca Fox-Lykens, Chairperson
Comments	<p>ECHS received 171 new student applicants for the 2015-16 school year. Only 72 of those actually enrolled. Currently, we need to recruit an additional 38-40 students to meet our goal of 225 students. BoD members have been asked to speak at their churches, etc. Danielle Watson is working with a couple of churches to have announcements made, etc. Kizzie Smith will bring REACH Academy students to tour ECHS. These are potential students. For the future, ECHS needs to over recruit by 50% if one-half of the applicants do not actually enroll.</p>
<b>Academic Affairs Committee</b>	
	Bob Martin, Chairperson
Comments	<p>Summer school schedule and proposed 2015-16 bell schedule was distributed and discussed. WRC will be used for PE classes. Classrooms and gym space will be worked out with DSU staff, etc. Committee approved a four-day week with no school on Fridays for summer school, June 22-July 24. Danielle Watson asked about students showering and changing for PE. Bob Martin said he is working with the WRC to remedy this.  2015-16 will have three lunch periods (30 minutes each) in order to accommodate all students and instructional blocks of 85 minutes each and a 60 minute Advisory period.</p> <p><b>MOTION to approve summer school schedule – Lois Hobbs</b>  <b>2<sup>nd</sup> – Grace Parfitt</b>  <b>Motion Carried</b></p> <p><b>MOTION to approve 2015-16 bell schedule – Rebecca Fox-Lykens</b>  <b>2<sup>nd</sup> – Marsha Horton</b>  <b>Motion Carried</b></p>
<b>School Leader Report</b>	
	Judi Coffield, School Leader
Comments	<p>2015-16 Academic Calendar was distributed and discussed.</p> <p><b>MOTION to approve calendar – Alton Thompson</b>  <b>2<sup>nd</sup> – Rebecca Fox-Lykens</b>  <b>Motion carried</b></p> <p>Career and Technical Education (CTE) programs of study were discussed. DOE has designed three: Engineering, Computer Science and Agri-Business. Dr. Coffield asked the board to approve these CTE programs to be sent to DE DOE for approval and funding.</p> <p><b>Motion to approve the CTE Programs – Lois Hobbs</b>  <b>2<sup>nd</sup> – Marsha Horton</b>  <b>Motion Carried</b></p>
<b>Charter Management Company Report</b>	
	Kizzie Smith, ECHS Operations Manager

Comments	Monthly report was distributed. Bob martin asked that goals be set by the CMO and progress on each goal should be part of the monthly report. Bob Dayton suggested that we give the CMO a Template for the monthly report. Template should get BoD input before sending to CMO. CMO will send Intent to Return forms to ECHS students by May 1, 2015.
<b>Parent Association Report</b>	
	Danielle Watson, Chairperson
Comments	Meet and Greet event is scheduled for Saturday May 16. BoD are invited to attend. PTO is looking into a Gates grant. Lots of positive activities are taking place, dance, band/chorus spring concert (May 14), pizza party, bike give away, etc., etc. PTO will be looking into creating a promotional video for ECHS. 1 <sup>st</sup> State Military academy may be able to share driver's education cars and instructors.
<b>Teacher Report</b>	
	Grace Parfitt, Chairperson
Comments	ECHS was supposed to get 12 teachers, total, for next year, why are they now only getting 10 for next year (?). No special education teacher and no technical help teacher is presently being recruited. Teachers prefer an 11 month contract versus a summer stipend. Will ECHS have a college liaison for next year? Accuplacer testing – why, when, how, etc.? Concerns about curriculum development. Who develops? When?
<b>Executive Session</b>	
Begin 7:23 pm	
Comments	<b>Motion to begin executive session</b> <b>Motion – Lois Hobbs</b> <b>2<sup>nd</sup>- Bob Martin</b>  Discussion of bomb threat and student involved.  Discussion of two school leader finalists. <b>MOTION to make a one-year employment offer to Evelyn Edney- Danielle Watson</b> <b>2<sup>nd</sup> – Marsha Horton</b> <b>Nine votes – Yes</b> <b>Two abstentions</b> <b>Motion carried</b>  <b>Motion to end Executive Session at 8:10 pm – Marsha Horton</b> <b>2<sup>nd</sup> – Bob Dayton</b> <b>Meeting adjourned at 8:10 pm.</b>
Additional Notes	
Minutes submitted by – Rebecca Fox-Lykens	