



Board of Directors
Minutes of Meeting (full audio recording available at ECHS website)

Regular Monthly Board Meeting	
3.23.2017	5:32 pm ECHS
Facilitator	Marsha Horton, ECHS Board President/Chairperson
Note taker	Rebecca Fox-Lykens, Interim Board Secretary
Board Members Present	Marsha Horton, Rebecca Fox-Lykens, Denese Lindsey, Lois Hobbs, Juanita Wilson, Bob Martin, LuAnn DeCastro, Charles McDowell, Brionna Denby, Evelyn Edney (School Leader, Ex-Officio, Non-Voting member)
Board Members Absent	Kimberley King, Bob Dayton, Ronald Pinkett, Danielle Watson
Other Attendees	
Approval of Agenda	Motion to approve agenda – Charles McDowell 2nd – Lois Hobbs Motion carried.
Approval of Meeting Minutes	No Motion to approve Minutes of February 23, 2017. Charles McDowell suggested that board members postpone the approval of minutes until they have had time to review them, as they did not receive them until this evening’s board meeting. Minutes will be approved at next board meeting on April 27, 2017.
Public Comment	
3 minutes per	
Comments	Jacqueline Bryant, parent of ECHS student was present and asked if she would like to make a comment but she declined and said she just had some time and decided to come and see a board meeting.
Executive Committee	
	Marsha Horton, Chairperson
Comments	Committee has not met. Currently, board is discussing charter renewal, due to DE DOE in September.
Personnel Committee	
	Juanita Wilson, Chairperson
Comments	Chairperson contacted DE DOE regarding the School Leader Evaluation: <ul style="list-style-type: none"> • We will continue to use the same tool to finish out this year. • Current tool has not been approved by DE DOE. Kelly Brake from DE DOE did make some suggestions for changes. • Some members from Personnel Committee will be meeting with Kelly Brake to discuss an alternative tool or DPAS. • Committee will make recommendations to the Board after they have discussed.
Finance/Facilities (F/F) Committee	
	Denes Lindsey , F/F Chairperson

Comments	<ul style="list-style-type: none"> • Committee met at 4 pm today, looked at 5 year projections. • Should have a balanced budget by end of June. • Preparing for meeting with DE DOE. • DE DOE requires a 2% contingency; F/F Committee will be calculating 5% and 10% contingencies. • 73.1% cash receipts do not include \$79,000.00 in revenue or the draw on the line of credit. • Draw on the line of credit may be reduced by \$150,000.00 due to various savings. • Final FY 2016-17 is on website, copies were distributed. • Budget is shown with a \$3,490.00 surplus. <p>Motion – to approve FY 2016-17 budget – Marsha Horton 2nd – Charles McDowell 1 – Abstained – Brionna Denby Motion carried</p>
Nominating Committee	
	Lois Hobbs, Chairperson
Comments	<ul style="list-style-type: none"> • Discussion regarding additional board members. • Marsha Horton commented that the board needs more members to serve on various committees and share in the work of the Board. • Board needs a permanent secretary. • Rebecca Fox-Lykens will act as interim secretary until such time as one is found. • Brionna Denby suggested having a back-up also like an assistant secretary. • Lois Hobbs suggested that parents be recruited for new board members. • Marsha Horton asked school leader to have the PTO nominate some parents to serve on the school board.
Marketing Committee	
	NO Chairperson
Comments	<ul style="list-style-type: none"> • Marsha Horton asked Rebecca Fox-Lykens if the Marketing Committee helped with recruitment when the school first opened and if they are currently helping with recruitment. • Rebecca Fox-Lykens said that they did help and no, they are currently not helping. • Marsha asked that the Marketing Committee help ECHS staff with recruitment. • Evelyn Edney stated that they could always use additional hands.
Academic Affairs Committee	
	Bob Martin, Chairperson
Comments	<p>Items under discussion and review:</p> <ul style="list-style-type: none"> • ECHS counselors need Banner access to add and drop students • No summer bridge but instead a Freshman 4 day orientation • PE teacher needed. Bob Martin will check on gym availability. • Senior Capstone Mentors are needed. • Charles McDowell asked why we moved away from a STEM focused pathway. • Bob Martin said that the AA committee felt enrollment may be impacted if we narrow the applications to only STEM focused students. Students are interested in other areas. • Lois Hobbs commented that broadening the choices students have for attending ECHS would be beneficial. • Lois Hobbs suggested that we begin to “court” the ECHS Seniors to matriculate into DSU. • LuAnn DeCastro commented on approved DE DOE pathway. • Charles McDowell suggested that a conversation be held with DSU’s President’s regarding the changes in curricula. • ECHS students are encouraged to apply to DSU during their advisory periods. • Brionna Denby suggested that we recruit from programs like FAME and UPWARD Bound. • A consensus was made to be a STEM PLUS high school.
Audit Committee	
	Charles McDowell, Chairperson
	No report at this time.
School Leader	
	Evelyn Edney, School Leader

Comments	<p>Dr. Edney reviewed her report sent to Board members. Actively recruiting for next year. Currently, 226 applications. 125 of those have accepted but only 73 are actually enrolled. We have a total of 350 with the new 9 and 10 grade students. Just have sent out the "intent to return". Students must be registered in ECHS by May 1 to be counted in distribution of education funding from the state. Track and girls soccer will be spring sports. Dr. Edney reviewed school activities with the Board. ECHS is working with DSU's grants office to submit a WSFS grant.</p> <ul style="list-style-type: none"> • Marsha Horton asked when the board might receive a plan for non-college ready Juniors and Seniors. • Dr. Edney said she would prepare a plan and present it at the May board meeting • LuAnn DeCastro commented that the non-college ready students that she worked with this past semester, worked hard and they are now college ready according to college ready rubric.
Charter Management Company Report	
	Representative - No report
Comments	
Parent Association Report	
	Danielle Watson, Chairperson
Comments	No report
Teacher Report	
	Lue-Ann DeCastro, Chairperson
Comments	<ul style="list-style-type: none"> • Growth and Containment, see the most growth at this time of the year but have to contain those that are not college ready. • We are exploring options for those that are not college ready. • SAT and PSAT practice.
<p>OLD BUSINESS: Board Policy for Public Comment. Marsha Horton reviewed modifications to the policy. Charles McDowell suggested that the School Leader add a report to her school leader report. The Public can send request to School leader or Parent rep on board. This policy will be posted on ECHS website. Discussion ensued regarding the implementation of the policy. The Board President will respond to parent once the matter has been appealed to the Board.</p> <p>Motion: to accept the modifications to Procedures for Public Comment at Board Meetings - Charles McDowell 2nd – Denese Lindsey</p> <p>Motion Carried</p> <p>Motion: to accept additional form – Charles McDowell 2nd – Bob Martin 1 – Abstained – Brionna Denby</p> <ul style="list-style-type: none"> • Board meeting time discussion. Marsha Horton asked if the Board needs to change the placement of the Public Comment on the agenda? • Most board members wanted to keep the board meeting time the same. Mr. McDowell commented that with the new policy, there may be no reason to move the Public Comment time on the agenda. • LuAnn DeCastro commented that the new policy will help resolve most matters efficiently. • Denese Lindsey suggested training for parents. • Lois Hobbs suggested that Evelyn share with the PTO the new policy and that the policy be put on the website. • Board decided to leave the Public Comment at the same place on the agenda. • MOU is still under review, there are contractual issues. • ECHS students will not be allowed to pledge to Greek organizations. 	
Executive Session	
Comments	Motion to go into Executive Session – Marsha Horton 2nd – Rebecca Fox-Lykens
	<p>Executive Session – 2 minutes</p> <p>Return to Public Sessions 7:25 pm. No Executive Session discussion was held, as MOU has not been reviewed, therefore no need for Executive Session to discuss contractual issues.</p> <p>Charles McDowell suggested that a time frame be put in place so that board meetings start at 5:15 pm and end by 6:45 pm.</p>

Announcements:

Marsha Horton announced that the College of Health, Education and Public Policy are having a fund raiser at Texas Road House this evening.

Next Board meeting will be on April 27

Motion to adjourn – Bob Martin

2nd – Rebecca Fox-Lykens

Meeting adjourned at 7:45 pm.

Minutes submitted by – Rebecca Fox-Lykens, Interim Board Secretary