



Board of Directors
Minutes of Meeting (full audio recording available at ECHS website)

Regular Monthly Board Meeting		
4.19.2018	5:22pm	ECHS
Facilitator	Marsha Horton, ECHS Board President	
Note taker	Nyia McCants, ECHS Recording Secretary	
Board Members Present	Marsha Horton, Crystal Gillis-Hammond, Denese Lindsey, Juanita Wilson, Bob Martin, Lue-Ann DeCastro, Charles McDowell, Brionna Denby, Gwendolyn Scott-Jones, Evelyn Edney (Ex-Officio)	
Board Members Absent	Kimberly King, Lois Hobbs, Sandra Sutton, Sandy Spangler, Jalen Johnston, Ronald Pinkett	
Other Attendees	ECHS Students (2), ECHS Parent, and Tim Yancy	
Approval of Agenda	Motion to approve April 19, 2018 meeting Agenda – McDowell 2nd – Lindsey Motion carries.	
Approval of Meeting Minutes	Motion to approve December 14, 2017 meeting minutes – McDowell 2nd – Lindsey Motion carries.	
Public Comment		
3 minutes per		
Comments	No public comments.	
Executive Committee		
	Marsha Horton, Chairperson	
Comments	<p>Horton reported that the Executive Committee did not meet. Horton provided the President Highlights:</p> <ol style="list-style-type: none"> 1. Public Integrity Commission – Horton sent all board members a copy of the PIC report regarding potential conflicts of interests between ECHS and DSU, particularly as it pertains to DSU Board members and/or employees serving on the ECHS Board of Directors. We did not understand how that could occur since the interests of DSU and ECHS are totally aligned; however, in an abundance of caution the question was posed to the Public Integrity Commission. The report included ECHS’ query and the PIC response. In essence, the PIC response was that there is no inherent conflict. “In the unlikely event a situation occurs where the interests of the two entities are at odds with one another, the DSU-affiliated ECHS Board members should recuse themselves from involvement in the matter.” 2. ECHS students participate in DSU Study Abroad trip to Thailand. Four ECHS students (one from each grade level) attended the trip. 11th grade student, NA, shared her experience. She enjoyed the trip and had the opportunity to learn about the culture, participate in community service project, and visiting the country. Ms. Allen (parent) also thanked the DSU professors for meeting with parent to ease her concern of sending her daughter to Thailand. She shared that the organizer, Educational Standards, was very accommodating to the parent’s concerns and she was kept abreast of daily happenings during the trip. 	

	<p>3. Three of the four new ECHS Board members have completed the DANA Board Governance training. Jalen Johnston will be scheduled to attend at a later date. Horton provided Scott-Jones her copy of the Board Excellence Handbook and gave McCants copies for Spangler and Sutton.</p>
Personnel Committee	
	Juanita Wilson, Chairperson
Comments	<p>Wilson presented the report.</p> <p>The committee reviewed the bonus criteria for the school leader. Wilson will forward the criteria to Horton for review before requesting Board approval.</p>
Finance/Facilities (F/F) Committee	
	Denese Lindsey , F/F Chairperson
Comments	<p>McDowell presented the financial report.</p> <p>The Finance Committee met today. We have received almost 100% of total expected revenues. Our expenditures are on schedule. The projected surplus is \$206,000. The committee will decide how much of surplus will be paid towards the line-of-credit (remaining balance is approximately \$800,000) to pay off sooner.</p>
Nominating Committee	
	Lois Hobbs, Chairperson
Comments	<p>McDowell presented the report.</p> <p>The nominating committee has nominated Mrs. Gillis-Hammond for the ECHS Board Vice-President. Mrs. Gillis-Hammond has accepted the nomination.</p> <p>Motion to nominate Crystal Gillis-Hammond as ECHS Vice-President – McDowell 2nd – Horton Motion carries.</p> <p>The ECHS Board of Directors voted to elect Mrs. Gillis-Hammond as the ECHS Board Vice-President. Yes – Gillis-Hammond, Denby, DeCastro, Scott-Jones, Martin, Wilson, McDowell, Lindsey, Horton No – None Unanimously passed.</p>
Marketing Committee	
	Vacant, Chairperson
Comments	No report
Academic Affairs Committee	
	Bob Martin, Chairperson
Comments	<p>Martin provided report.</p> <p>ECHS course catalog and program of study information will be revised this summer.</p>
Audit Committee	
	Charles McDowell , Chairperson
Comments	No report
School Leader	
	Evelyn Edney, School Leader
Comments	<p>Edney provided report.</p> <p>A copy of the school leader update and proposed calendar provided to board members.</p> <p>Highlights (hard copy provided to board members):</p> <ul style="list-style-type: none"> • Enrollment with as of 3/15/18: <ul style="list-style-type: none"> ○ 9th-165, 10th-94, 11th-67, and 12th-71 • New Registration: <ul style="list-style-type: none"> ○ Total Accepted-212, Declined-23, Remaining-189, Registration Packets completed-100, In Pursuit-89

	<ul style="list-style-type: none"> ECHS is working with DSU's Men of Color Alliance (MOCA) for mentoring male students on campus. This will be expanded to include females next year. Junior/Senior Capstone Day is on April 27, 2018 at DSU Memorial Hall. Board members are invited to attend. DSU Finals week is May 4-8, 2018. Edney provided update on professional development completed by staff. ECHS has administered PSAT 8/9, PSAT 10, SAT, and DeSSA Social Studies tests to students. The DeSSA Science test will be administered in May. 9th grade students had a field trip to Junior Achievement and day at DSU. DSU held a spring ECHS to DSU night for students and families to speak with admissions and financial aid representatives. All students that attended the event had the \$200 registration fee waived. Teachers were given "Intent to Return" letters for the 2018-19 school year. ECHS Junior/Senior Prom – May 5, 2018, 6pm, DSU Parlors in MLK Student Center ECHS Graduation & Senior Awards – May 15, 2018, 7pm, DSU Gymnasium <p>2018-19 School Calendar will have a total of 167 student days with 1,157 instructional hours.</p> <p>McDowell asked about who provides the TEF training. Edney responded that Hendy Avenue provides the training.</p> <p>Motion to approve 2018-19 School Calendar – Wilson 2nd – McDowell Motion carries.</p>
--	--

Parent Association Report

	Crystal Gillis, Chairperson
Comments	<p>Gillis provided report. PTSA is having a fundraiser on May 16, 2018 at Painting with a Twist in Middletown, DE, 7p-9p. The cost is \$40 and PTSA get \$20 back.</p> <p>ECHS PTSA charter was revoked by the State of DE. ECHS PTSA was unaware. ECHS PTSA Executive Board is working with the president of the DE PTSA on the application to renew the charter. The application should be done by June. ECHS PTSA should be in good standing by July 1.</p>

Teacher Report

	Lue-Ann DeCastro, Chairperson
Comments	<p>DeCastro provided the report. She made two corrections to her submitted report: 1) Rotary Club not rotor and 2) Graduation should be June 11th not the 10th.</p> <p>All staff are looking forward to the end of the school year and working with kids to prepare for finals. The submitted report talks about how the two campus locations are different (DSU vs. ECHS 9th grade academy).</p> <p>DeCastro discussed the Advisory final projects and the students' reflection on college readiness.</p>

Executive Session

Comments	<p>Motion to enter Executive Session – McDowell 2nd – Wilson Motion carries. Executive session held 6:12p -6:44p</p>
----------	---

<p>Old Business –</p> <ol style="list-style-type: none"> Parent Survey <ul style="list-style-type: none"> Survey has been electronically delivered to parents. Results of the survey should be received in early May. School Climate <ul style="list-style-type: none"> Horton stated that we have had several issues this semester regarding students not behaving as expected. A parent meeting was held mainly with the 9th grade parents because the issues were occurring at the 9th grade academy. There were good suggestions from the meeting about how to address the behaviors. Edney reported the suggestions: method for individuals to anonymously report possible incidents, pilot of the young men's mentoring on campus to have a schoolwide mentoring program next year, working with current ECHS students to serve as peer mentors for 9th grade students, parent workshops for next school year
--

- Horton provided a summary of what occurred: Electronic communication via social media was occurring among students which resulted in conflictual relationships that spilled over to the school

3. Risk Assessment

- Horton will share the risk assessment analysis that was prepared.

New Business –

1. School Code of Conduct – Denby commented regarding zero tolerance policy regarding fighting. She commented she would like to know how such policy would impact students who may be defending themselves. Edney advised that the code of conduct should be revised by May and she will send a copy to the Board to review for the June meeting.

Announcements – ECHS Softball team won their first game tonight.

Horton reconvened the Public Board meeting at 6:44pm.

Motion to adjourn – McDowell

2nd – Wilson

Meeting adjourned at 6:48pm

Next Board meeting will be on June 28, 2018.

Minutes submitted by – Nyia McCants