



Board of Directors
Minutes of Meeting (full audio recording available at ECHS website)

Regular Monthly Board Meeting		
8/30.2018	5:23pm	ECHS
Facilitator	Marsha Horton, ECHS Board President	
Note taker	Dara Savage, proxy for Nyia McCants, ECHS Recording Secretary	
Board Members Present	Marsha Horton, Crystal Gillis-Hammond, Juanita Wilson, Lue-Ann DeCastro, Gwendolyn Scott-Jones, Sandra Spangler, Lois Hobbs, Ronald Pinkett (via phone), Evelyn Edney (Ex-Officio)	
Board Members Absent	Denese Lindsay, Brionna Denby, Kim King, Charles McDowell, Sandra Sutton, Jalen Johnston, Nyia McCants	
Other Attendees		
Approval of Agenda	Motion to approve June 28, 2018 meeting Agenda – Hobbs 2nd – Spangler Motion carries.	
Approval of Meeting Minutes	Motion to approve April 19, 2018 meeting minutes – Hobbs 2nd – Spangler Motion carries.	
Public Comment		
3 minutes per		
Comments	No public comments.	
Executive Committee		
	Marsha Horton, Chairperson	
Comments	<p>Horton provided the President Highlights:</p> <ol style="list-style-type: none"> 1. Executive Committee met on 7/26 and this afternoon during which times they reviewed the policy manual draft. <ul style="list-style-type: none"> • Sections 100 and 200 were distributed in June, reviewed in July, and finalized today. • Horton congratulated Dr. Edney and the ECHS staff for their hard work on the policy manual. She reported that the committee recommended adoption of the policy manual with the suggested modifications. Motion: Hobbs; 2nd- Scott-Hammond 2. Facilities update <ul style="list-style-type: none"> • Room temperatures are being addressed with a temporary HVAC unit in Room 5. • On Campus locations are now Grossley Hall and Price Auditorium and all seems to be going well 	

Personnel Committee													
	Juanita Wilson, Chairperson												
Comments	Wilson reported that the committee is presently reviewing Section 500 of the policy draft. Wilson stated that the other items will be addressed in Executive Session.												
Finance/Facilities (F/F) Committee													
	Denese Lindsey , F/F Chairperson												
Comments	Lindsey absent, M. Horton presented report <ol style="list-style-type: none"> 1. Web report and highlights were presented by D. Spence 2. Athletics report was presented by T. Yancy and this report of expenses will be given periodically. 												
Nominating Committee													
	Lois Hobbs, Chairperson												
Comments	Hobbs presented the report. We are still looking for prospective board members. Mrs. Crystal Gillis-Hammond suggested Robin Demby. M. Horton added that it would be beneficial if candidates have a strong financial background.												
Marketing Committee													
	Vacant, Chairperson												
Comments	No report												
Academic Affairs Committee													
	Sandy Spangler, Chairperson												
Comments	Policy Manual Section 600 was approved in July, and Sections 400 and 700 were approved today. The committee recommended adoption of these sections with the recommended changes. Motion – Hobbs; 2nd – Wilson Spangler reported that the College Readiness Rubric was discussed and it is working quite effectively. As there will be new considerations with Seniors, this will be reviewed more closely in the future.												
Audit Committee													
	Charles McDowell , Chairperson												
Comments	No report, but all required forms have been submitted												
School Leader													
	Evelyn Edney, School Leader												
Comments	Edney provided report. A copy of the school leader update provided to board members. Enrollment Totals as of 08-29-18 <table border="1" data-bbox="743 1375 1149 1570"> <thead> <tr> <th>Grade</th> <th>Students</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>130</td> </tr> <tr> <td>10</td> <td>131</td> </tr> <tr> <td>11</td> <td>78</td> </tr> <tr> <td>12</td> <td>66</td> </tr> <tr> <td>Total</td> <td>405</td> </tr> </tbody> </table> <p style="text-align: center;">Students @ DSU</p> <ul style="list-style-type: none"> • Scheduling students: All students have been scheduled for classes; however, the school counselor is working on drops and adds. • ECHS will be in Grossley Hall for the school year with an office suite with 7 spaces for the administrators, school counselor, RtI/Special Education Coordinator, conference room, teachers' lounge, and a tech office. In addition, ECHS has five classrooms in Grossley Hall to house the high school courses. The Price Auditorium will serve as the upperclassmen Study Group Room, and the nurse's office will be held in Memorial Hall. <p style="text-align: center;">Professional Development</p> <ul style="list-style-type: none"> • The School Leader and Assistant Principal attended the National Association of Secondary School Principals conference in Chicago on July 11-13. 	Grade	Students	09	130	10	131	11	78	12	66	Total	405
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- The School Leader has been appointed as the President of the Delaware Association of School Principals for 2018-2021.
- The ECHS Staff began the year with four days of professional development as part of the Off to a Great Start Program. This year's staff theme is "Riding the W.A.V.E. (Wanting a Visionary Education)."

Student Activities/Parents/Community

- The parents attended the Welcome Back, Welcome Home Nights on August 13-14, 2018. Each grade level attended sessions on school logistics, PTSA, medical info, and Schoology. Students received their schedules.
- The PTSA Executive Board met to firm up planning for the school year. Meetings will be held each month for 45 minutes only and then after the meeting, the ECHS staff will be hosting "Parent Academy," a workshop series to help parents navigate teens, high school, college readiness, social media monitoring, etc.
- The students had a great start to the school year with an orientation for each grade level
 - Grade 9—August 20-22
 - Grade 10—August 23
 - Grades 11 & 12—August 24

Personnel

- All ECHS Positions have been filled. The following are the newest Hornets:
- Chorus: DeShaunna Harris
- Mathematics: Tom Brackett
- Physical Ed/Health: Mya Alston
- Special Education: David Ireland

Facilities

- The ECHS Building continues to have HVAC issues in several classrooms and offices. DSU is installing a temporary unit in the hottest room (Room 5), and new units have been ordered. They are slated to be delivered on September 18, 2018. DSU Facilities will make a plan for installation.
- The spaces at Grossley Hall have had cosmetic and structural updates to prepare for the staff and students.

Upcoming Activities

09/07/18	PTSA Welcome Back Skating Party
09/12/18	Buffalo Wild Wings Take Over: ECHS will be holding a fundraiser in a Buffalo Wild Wings in each county in the state. With a special coupon (see attached), ECHS will make money on patrons to these restaurants
09/17/18	Parent Night and Hispanic Heritage Month Program

Hobbs asked if ECHS was still moving toward Project-Based Learning. Edney reported that Dara Savage is a national trainer for Buck Institute and provides PD to the ECHS staff. Horton added that Savage will also be doing a four-week series on PBL with pre-service teacher students on campus.

Parent Association Report

	Crystal Gillis, Chairperson
Comments	Gillis provided report. 40 parents have joined. PTSA is hosting a Welcome Back Skating Party on Sept. 7 They are also investigating having an Athletic Booster off-shoot of PTSA.

Teacher Report

	Lue-Ann deCastro, Chairperson
Comments	deCastro reported that it is exciting to encounter graduates on campus as full-fledged DSU students. She remarked that the transition to college appears to have been seamless. Orientation allowed teacher to meet and interact with off-grade students. She also reported that the 10 th graders are wonderful and the energy is positive. Hobbs asked how many graduates are now DSU students. Edney estimated 40 but will ask for a true report from Admissions.

Executive Session

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Comments	

Old Business –

1. Policy Manual

- Addressed in committee reports

New Business – None

Announcements – None

Next Board meeting will be on October 25, 2018.

Minutes submitted by – Dara Savage, proxy for Nyia McCants

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