



**Board of Directors**  
**Minutes of Meeting (full audio recording available at ECHS website)**

Regular Monthly Board Meeting	
8.30.2017	5:38 pm ECHS
Facilitator	Marsha Horton, ECHS Board President/Chairperson
Note taker	Nyia McCants, ECHS Board Secretary
Board Members Present	Marsha Horton, Crystal Gillis-Hammond, Lois Hobbs, Charles McDowell, Juanita Wilson, Bob Martin, Lue-Ann DeCastro, Evelyn Edney (Ex-Officio)
Board Members Absent	Kimberly King, Denese Lindsey, Ronald Pinkett, Brionna Denby, Danielle Watson
Other Attendees	Parents
Approval of Agenda	<b>Motion to approve agenda</b> – Charles McDowell <b>2<sup>nd</sup></b> – Lois Hobbs <b>Motion carried.</b>
Approval of Meeting Minutes	<b>Motion to approve Minutes of August 2017</b> – Bob Martin <b>2<sup>nd</sup></b> – Charles McDowell <b>Motion carried.</b>
Public Comment	
3 minutes per	
Comments	Board President called for Public Comment, no public comments made.
Executive Committee	
	Marsha Horton, Chairperson
Comments	The Chairperson reported the Executive Committee has not met. No report.
Personnel Committee	
	Juanita Wilson, Chairperson
Comments	Chairperson reported that the committee met to review the school leader’s evaluation process and school leader’s goals. Report provided for informational purposes only.
Finance/Facilities (F/F) Committee	
	Denese Lindsey , F/F Chairperson
Comments	Chairperson was absent. Charles McDowell presented the web report. <b>Motion to accept and approve the web report for August 2017</b> – Charles McDowell <b>2<sup>nd</sup></b> – Lois Hobbs <b>Motion carried.</b>
Nominating Committee	

	Lois Hobbs, Chairperson
Comments	Chairperson reported that the Board has a Vice-Chair vacancy. Anyone interested in the position may contact President Horton and include Lois Hobbs in the communication. In addition, the committee is soliciting recommendations for future board members, specifically with experience in the areas of business, finance, and marketing.
<b>Marketing Committee</b>	
	Kimberley King, Chairperson
Comments	Chairperson was absent. No report.
<b>Academic Affairs Committee</b>	
	Bob Martin, Chairperson
Comments	<p>Chairperson reported that a meeting, convened by Dr. Horton, was held with ECHS administration and DSU key personnel regarding registration. A completed agenda will be developed before the next Academic Affairs committee meeting.</p> <p>President Horton provided additional information about the above-referenced meeting. President Horton stated there has been a disconnect with DSU processes for "regular" students and process for ECHS students. The meeting was a discussion with key players to develop working processes. This group will continue to meet.</p> <p>Chairperson Martin stated that as the ECHS Academic Affairs Committee chairperson, the group may consider inviting the chairperson if relevant to role.</p> <p>President Horton stated that may not be necessary as the ECHS Board is transitioning from a founding board to a sustaining board.</p>
<b>Audit Committee</b>	
	Charles McDowell , Chairperson
Comments	<p>Chairperson reported that the committee has not received the audit, no additional information.</p> <p>Dr. Edney stated that the draft audit has been received by Denese Lindsey and Tim Yancy. DOE needs a copy of the ECHS audit to complete the Financial Framework ratings.</p>
<b>School Leader</b>	
	Evelyn Edney, School Leader
Comments	<p>Highlights:</p> <ul style="list-style-type: none"> <li>• Enrollment is currently at 423 students</li> <li>• Staffing: Shelly Ide, Science teacher, will start on Monday, 9/25/17.</li> <li>• ECHS has been working on the charter renewal application.</li> <li>• School calendar was provided to all board members last month. If one is still needed, contact Dr. Edney.</li> <li>• ECHS won an award from the NAACP, Dr. Edney will forward information to the Board to attend the NAACP 53<sup>rd</sup> Annual Freedom Fund Banquet on November 12, 2017 at 4pm at Doubletree Hotel, Wilmington, DE</li> </ul>
<b>Charter Management Company Report</b>	
Comments	No representative. President Horton reported this agenda item will be removed.
<b>Parent Association Report</b>	
	Crystal Gillis, Chairperson
Comments	<p>Chairperson reported:</p> <p>PTSA has been working on homecoming, fundraising, and is still receiving new applications. PTSA events have already been scheduled in the 2017-18 school calendar.</p>
<b>Teacher Report</b>	
	Lue-Ann DeCastro, Chairperson

Comments	Chairperson reported: <ul style="list-style-type: none"> <li>• Staff have been working long hours to serve 400+ students</li> <li>• The first interim progress report and college readiness report is next week</li> </ul>
<b>Executive Session</b>	
Comments	No executive session held.
<p><b>Old Business –</b>          Charter Renewal</p> <ul style="list-style-type: none"> <li>• Dr. Edney reviewed the draft application and provided board members with a hard copy of data received from DOE</li> <li>• Any changes or suggestions need to be submitted to Dr. Edney by Tuesday, September 26, 2017</li> </ul> <p><b>Motion to approve draft charter renewal application with delegation of authority with school leader and Board President to finalize the document – Charles McDowell</b>          2<sup>nd</sup> – Juanita Wilson  <b>Motion carried.</b></p> <p>Schedule of ECHS Board meetings</p> <ul style="list-style-type: none"> <li>• Previous discussion to schedule meetings bimonthly</li> <li>• Decision will be made at the October board meeting</li> </ul> <p>Parent Survey</p> <ul style="list-style-type: none"> <li>• Update to be provided at next Board meeting</li> </ul> <p><b>New Business – None</b></p> <p><b>Announcements – None</b></p> <p><b>Next Board meeting will be on October 26, 2017.</b></p> <p><b>Motion to adjourn – Charles McDowell</b>          2<sup>nd</sup> – Lois Hobbs  <b>Meeting adjourned at 6:53pm</b></p> <p>Minutes submitted by – Nyia McCants</p>	