



## Board of Directors Minutes of Meeting

Regular Monthly Board Meeting	
9.24.2015	5:15 pm
Facilitator	Alton Thompson, ECHS Board Chairman
Note taker	Rebecca Fox-Lykens, ECHS Board Secretary
Board Member Attendees	Alton Thompson, Teresa Hardee, Rebecca Fox-Lykens, Charles McDowell, Joan Engel, Stephanie Wright, Marsha Horton, John Austin, Bob Martin, Danielle Watson, Lue-Ann DeCastro, Evelyn Edney (School Leader, Ex-Officio Non-voting member)
Board Members Absent	Lois Hobbs, Bob Dayton
Other Attendees	
Approval of Agenda	<b>Motion</b> to approve agenda- Charles McDowell <b>2<sup>nd</sup></b> – Bob Martin <b>Motion carried.</b>
Approval of Meeting Minutes	<b>Motion</b> to approve minutes of August 27, 2015 – John Austin <b>2<sup>nd</sup></b> – Lue-Ann DeCastro <b>Motion Carried</b>
Public Comment	
3 minutes per	
Comments	Gavin McNatt, 10 <sup>th</sup> grade ECHS student asked if he could attend college classes for free during the summer.
Executive Session	
Comments	No Executive Session called
Personnel Committee/ Chairman's Report/ Executive Committee	
	Alton Thompson, ECHS Board Chairman and Personnel Committee Chairman
Comments	<p>Dr. Thompson made a report regarding the Executive Committee and Personnel Committee (see written report attached). An Ad-Hoc committee of ECHS board members prepared responses to questions from DSU Board of Trustees. These responses were presented to the Educational Policy Committee of the DSU Board of Trustees on Sept. 3. The Personnel Committee reviewed the process for Dr. Edney's evaluation. High lights from reports (attached) are as follows:</p> <ul style="list-style-type: none"> <li>• A total of 553 college credits were expected to be earned by ECHS students and they fell short of that earning 488, instead. The primary reason was the 2014 summer bridge only being for 1 week instead of 5 weeks.</li> <li>• Five classrooms will be set aside in Memorial Hall for 11<sup>th</sup> and 12<sup>th</sup> grade ECHS students.</li> <li>• Tom Forbes from EdWorks and DSU personnel will develop a plan for accommodating 11<sup>th</sup> grade students next year.</li> <li>• An instrument for evaluating the Principal's performance has been selected and she will be evaluated quarterly.</li> </ul>

<b>Finance/Facilities (F/F) Committee Report</b>	
	Teresa Hardee, F/F Chairperson
Comments	The 2015-16 budget was reviewed. Budget was based on enrolling 225 students; instead the enrollment count was 211. See attached report.
<b>Nominating Committee</b>	
	Lois Hobbs, Chairperson
	No report at this time.
<b>Marketing Committee</b>	
	Rebecca Fox-Lykens, Chairperson
Comments	No report at this time.
<b>Academic Affairs Committee</b>	
	Bob Martin, Chairperson
Comments	Committee has set priorities and is meeting monthly. A design team has been formed to develop the four-year academic plan. Committee will report progress to BoD as needed.
<b>Audit Committee</b>	
	Charles McDowell, Chairperson
Comments	<p>First ECHS state audit has been completed. There were no “significant” problems during the audit, however there were a few issues with documents being readily available for the Auditors. The audit report that ECHS receives is three prong, Academics, Organization (BoD activities) and Finance. ECHS has used their line of credit and has borrowed money so enrollment needs to be carefully monitored so we do not have a deficit year after year.</p> <p><b>Motion:</b> The Chairs of the Audit and Finance Committees are authorized to review and accept the final audit and file it with DEDOE (due September 30, 2015). – <b>Marsha Horton</b></p> <p><b>2<sup>nd</sup> – Rebecca Fox-Lykens</b></p> <p><b>Motion carried.</b></p>
<b>School Leader Report</b>	
	Evelyn Edney, School Leader
Comments	Dr. Edney reviewed recruitment activities. All students have completed the Accuplacer . She addressed some facility’s needs. Her full report is attached.
<b>Charter Management Company Report</b>	
	Representative - no one from Innovative Schools was available for this BoD Meeting
Comments	Monthly board report was submitted by Teresa Gerchman. Report is attached.
<b>Parent Association Report</b>	
	Danielle Watson, Chairperson
Comments	PTA is currently raising funds for sports, proms, etc. ECHS will be participating in DSU Homecoming Parade. Parents were pleased with the added security at the front door. Chairman reminded them that their voices are important. She thanked the board for making changes. Parents are thrilled with the school leader’s communication with them; they get monthly updates, emails and even text messages, etc. Parents were reminded to help students manage their time, do homework during activity period in school, etc.

Teacher Report	
	Lue-Ann DeCastro, Chairperson
Comments	Ms. DeCastro distributed a written report – see attachment. She began her comments by letting the BoD know that teachers are working with students regarding time management. School day has built in time for study and homework, they need to utilize it. She commented on Performance Plus which allows analysis of student learning outcomes in relationship to learning standards. Multipurpose room still is in need of repair (cables hanging from ceiling, etc.).
Additional Notes	
<b>Motion to Adjourn meeting – Rebecca Fox-Lykens</b> <b>2<sup>nd</sup> – Stephanie Wright</b> <b>Meeting adjourned at 6:46 pm</b>	
Minutes submitted by – Rebecca Fox-Lykens	



Executive and  
Personnel Committee



Finance Report Sept  
2015.pdf



School Leader Board  
Report Sept 2015.pdf



CMO Report Sept  
2015.pdf



Teacher report BoD  
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